

POLICY NUMBER: SAFE - 800

**POLICY AND PROCEDURES MEMORANDUM** 

Title:	<b>Emergency Operations Plan</b>	
Effective Date:	01/28/2013	
Date of Last Revision:	04/18/2023	
Review Date:		
Cancellation:		
Responsible Office:	Office of Safety and	
	Security	

## **Emergency Operations Plan**

## **Policy**

South Louisiana Community College (SLCC) is committed to protecting the welfare of its community members, property, and facilities. The College aims to minimize the impact of all emergencies with timely and well managed responses. In the pursuit of this objective and in preparation for emergency situations, the college will maintain an Emergency Operations Plan that is accessible to all stakeholders via the SLCC website and other means.

As appointed by the Chancellor, the Vice Chancellor of Administration and Finance serves as the Emergency Response Authority to the College. As such, this individual has the authority to declare any incident an emergency event and initiate this Emergency Operations Plan. The Emergency Response Authority may designate this authority to another individual when appropriate or as needed.

The Office of Safety & Security, under the oversight of The Department of Facilities & Security Management and the Division of Administration and Finance, is responsible for the maintenance and implementation of the Emergency Operations Plan and will review it annually for necessary updates and revisions.

## **Attachments**

**Emergency Operations Plan** 

Review Process: SAFE-800

Reviewing Committee/Entity	Review Date(s)	Approval Date	Effective Date
Office of Safety and Security	Init. 01/28/2013 Rev. 1 04/18/2023		
Committee for Institutional Policy Review	Rev. 1 04/18/2023	04/18/2023	01/28/2013
Executive Leadership Team	Rev. 1 04/27/2023	05/08/2023	01/28/2013

Chancellor's Signature/Approval

SIGNATURE:

Vincent G. June, Ph.D.

Chancellor

DATE: 5/8/23

Final Distribution: SAFE-800

Electronic: posted to College's website.

Hard copy: Original to Executive Assistant to the Chancellor for Master Policy Binder, copy to Chair of

Committee of Institutional Policy Review.